HLTAID011 - Provide First Aid

This unit describes the skills and knowledge required to provide a first aid response to a casualty in line with first aid guidelines determined by the Australian Resuscitation Council (ARC) and other Australian national peak clinical bodies.

The unit applies to all persons who may be required to provide a first aid response in a range of situations, including community and workplace settings.

Specific licensing/regulatory requirements relating to this competency, including requirements for refresher training should be obtained from the relevant national/state/territory Work Health and Safety Regulatory Authorities.

Suitable for beginners and all levels of experience

Total Course Fees: $220

- Tuition fees: $0
- Registration fees: $0

Total course fees to be paid at the time of enrolment. Please contact Student Support Officer on 03 9967 0737 or email your query at info@skillwisetraining.edu.au for more information.

Course Duration: 8 hours (Students are required to attend 2 hours of online training session through LMS Moodle prior to attending 6 hours of face-to-face training and assessment sessions)

Course Delivery: Blended

Pre-Requisites: There are no pre-requisites for this unit of competency.

Entry Requirements:

- 18 years of age or over
- Australian/New Zealand citizen or permanent Australian resident.
- Have a valid Driver's Licence, Photo Card
- Meet prescribed Language, Literacy and Numeracy requirements.
- Applicants should have basic knowledge of computer including MS Office skills (Word, Excel and Power Point).
- Bring your own device (BYOD)-All learners are expected to bring their own laptop with the Windows 7 operating system or higher. The College premises are equipped with high-speed Wi-Fi for the students' usage.
- Pre-Training Review- All prospective students (the candidates) are interviewed through Phone or zoom and will have the course explained to them by a Student Services Officer. The purpose of this interview is to ensure the candidate understands the commitment of signing

up to the course, entry requirements, course outcomes, and what is expected of the student during their studies with SkillWise Training. The review also aims to identify training needs through questions on previous education or training, relevance of the courses to learner and relevant experience

Attendance: Students must attend all training sessions.

Pre-course- Before starting this course, you will be required to complete a Language, Literacy and Numeracy (LLN) questionnaire. This quick questionnaire is used to determine your LLN skill level so that we can best support you in your studies.

During the course:

Training Arrangements

All the sessions are planned to ensure that you have a mixture of practical and theoretical components, and those classes cater for a wide variety of learning styles.

Students are required to attend 2 hours of online training session through LMS Moodle prior to attending 6 hours of face-to-face training and assessment sessions.

Classroom settings will ensure full access to internet, whiteboards and trainer and assessor.

Students will be provided their learning and assessment materials through LMS, that they will use to develop their knowledge and understanding. All students will be provided with a range of learning support options and resources to help them achieve competency.

Assessment Arrangements

Assessment will be conducted individually/in groups. You will be provided with a Student Assessment Booklet for each unit of competency which includes:

<u>Formative assessment</u>

Is provided through class activities and observation.

<u>Summative Assessment</u>

All summative assessments are based on the principles of competency-based training and assessment. Students will be assessed in both theory and simulated practical skills.

A final summative assessment is conducted and recorded in the Assessment Kit.

You will be required to complete assessments in class.

Additional Support during the course:

All students will complete a language literacy and numeracy assessment upon enrolment to determine their learning support needs. All students will be provided with a range of learning support options and resources to help you achieve competency.

Where additional support needs have been identified an Individual Support Plan will be developed which may include:

- Mentoring from trainers
- Additional classes, tutorials, and workshops
- Computer and technology support
- Referral to external support services
- Reasonable adjustment to assessments

Provision of additional support services will be provided where necessary to enable students to participate in the same way as any other person regardless of whether support services have been required.

Recognised Prior Learning (RPL): SkillWise Training does not offer Recognition of Prior Learning (RPL) for this course. Due to the duration and cost of this short course, RPL assessment would have limited value to participants

Completion: Participants who demonstrate competence to the required standard will receive a Statement of Attainment in the Unit of Competency HLTAID011 Provide first aid.

Provide first aid should be refreshed/renewed every 3 years

Course Outcome:
HLTAID011 Provide First Aid is one of the most common workplaces first aid courses in Australia and is recognised in all states and territories. This first aid course teaches both the theory behind and the practical application of first aid skills pertaining to over 2 dozen of the most common first aid conditions and illnesses.

Once you have completed this comprehensive first aid course you will be proficient in national first aid.

You will learn how to identify signs and symptoms and provide first aid assistance in line with Australian Resuscitation Council, ARC guidelines and other relevant Australian national peak clinical

bodies like Safe Work Australia, the National Asthma Council, the Epilepsy Foundation and Australasian Society of Clinical Immunology and Allergy, ASCIA.

For more information, please contact our friendly Student Support Officer on 03 9967 0737 or email your query at info@skillwisetraining.edu.au